



Our mission: To cultivate innovative learning opportunities that inspire and motivate Haverford Township students.

Reaching Higher

Haverford Township School District Education Foundation

Oakmont PTO Fund Grant

The Oakmont Grant is a new grant specifically designed to fund those projects that are most likely to benefit groups of students that include Oakmont alumnus/ alumnae and embody the essence of the former Oakmont PTO community spirit and its focus on the enrichment of the school experience for an entire student body.

WHO CAN APPLY: Teachers, Students, Administrators, Schools in the School District of Haverford Township, as well as Parents of Students in the District.

CRITERIA: The Grant/Project Committee of the Foundation and Oakmont PTO Fund Committee are looking for programs that will:

- support or supplement District programs
- bring innovative ideas into our schools
- increase good will by creating a community program

AMOUNT AND TIME FRAME: A grant will be awarded up to \$1,000 and will be limited to the 2012 calendar year (January 1, 2012 - December 31, 2012).

PROCESS: The number of awards will be subject to fund availability and the discretion of the HTSDEF as well as the Oakmont PTO Fund Committee. All applications are processed through a blind evaluation. Funds will be disbursed in stages upon documentation of expenses. All equipment and/or program materials remain the property of the Haverford Township School District. Note: All applications must be submitted in a word document and may not be hand-written.

DEADLINE: The preliminary grant deadline is November 3, 2011. After the preliminary review, applicants will be notified for further interviews. Applicants will be notified of our decision as soon as practicable after December 15, 2011.

HOW TO SUBMIT AN APPLICATION: Application forms are available to download on the HTSDEF web site: www.haverfordedfoundation.org. On the home page, click on "Mini Grant Program." Forms submitted by email are preferred. Email to Anne Gavin: gavinhanne@aol.com.

FURTHER INFORMATION: Contact either Anne Gavin (Mini-Grants Committee) or Susie Lastowski (HTSDEF Board Member) by email or by phone.

Anne Gavin: gavinhanne@aol.com. Phone: 610-449-6134

Susie Lastowski: slastowski@morganlewis.com. Phone: 610-527-5268

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Name_____ School_____

Address_____ Phone #_____

E-mail address_____ Date: _____

Check Off: Student Parent Counselor Coach Teacher Staff Member Administrator

Project title: _____

Proposal Form

1. Describe the project, including the activities that will take place and the target population.

2. Estimate the number of students the project will serve.

3. What is the project's overall objective?

4. What is the time frame? Please include a list of sequential activities.

5. What is the budget (complete attached form)? If the mini-grant does not cover the entire project budget, please explain how the remaining costs will be covered.

6. What is the need for space, technology, and other resources?

7. How will you evaluate the success of this project and how will you report your evaluations to the Education Foundation?

8. What do you anticipate will be long term and short term impacts of this project?

9. Under the terms of the provisions of the Grant, (1) one grant up to \$1000 will be provided each year. Any proposal not accepted by the Oakmont PTO Fund Committee may also be evaluated for the Haverford Township School District Education Foundation Mini-Grant program. The terms for the HTSDEF Mini-Grants are outlined under a separate application. Please select one of the following:

_____I wish my proposal to be submitted only for the Oakmont PTO Grant.

_____I wish to have my proposal evaluated for the HTSDEF mini-grant program (up to \$500) in the event that it is not selected for the Oakmont PTO Fund.

11. How many Oakmont alumnus/alumnae are included in the group that will benefit from the project?

12. How does the project embody the essence of the Oakmont PTO's community spirit and its focus on the enrichment of the school experience for an entire student body?

13. If this proposal involves classroom time during the school day or utilizes District space or property, an acknowledgement from the Building Principal must be included with application. The acknowledgement may be in the form of an email from the building principal to Anne Gavin: gavinhanne@aol.com.

Please attach any other additional supporting information, resumes, brochures, etc. that will assist the committee in evaluating this request and answer all above questions with as much detail as possible. Feel free to use additional sheets if necessary.

Oakmont PTO Fund
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Budget Worksheet Summary

